

To: Stavnes, Sandra[Savnes.Sandra@epa.gov]; Thomas, Deb**From:** Murray, Bill
Sent: Tue 8/11/2015 7:19:32 PM
Subject: RE: Regional Awards Ceremony draft email

Do we have a decision from Shaun yet on postponing the event? A lot of people are asking and I suspect the Employee's Assoc. is still taking money for box lunches.

Bill

From: Stavnes, Sandra
Sent: Tuesday, August 11, 2015 1:18 PM
To: Thomas, Deb
Cc: Murray, Bill
Subject: Regional Awards Ceremony draft email

Deb see below. Let us know if you want changes.

Sandy

Sandra A. Stavnes
Deputy Assistant Regional Administrator
Office of Ecosystems Protection and Remediation (8EPR)
USEPA Region 8
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From: Murray, Bill
Sent: Monday, August 10, 2015 3:14 PM
To: Stavnes, Sandra
Subject: draft memo from Deb T to region

Sandy,

Here's the verbiage I came up with as draft. Feel free to edit at will.

Memo to:

EPA Region 8 Employees

Deliberative Process/Ex. 5